

# Payroll Direct Deposit Request Form

**Follow these steps**

1. Complete this form, then print and sign it.
2. Take the form to your employer's payroll department to request direct deposit of your paycheck.
3. Your employer may request for a voided check of the account from which you wish to receive your paycheck.

Customer Name: \_\_\_\_\_

Please have my paycheck automatically deposited into the following account:

Full Payroll Amount     Partial Fixed Payroll Amount: \$ \_\_\_\_\_

American Savings Bank Routing Number: **321370765**

Account Number (up to 10 digits): \_\_\_\_\_

Checking / Money Market Account     Savings Account

Effective Date: \_\_\_\_\_

I authorize (name of employer) \_\_\_\_\_  
to initiate credit entries to my account number at American Savings Bank. (This includes my authorization to correct entries made in error). This authorization will remain in effect until I give written notice to cancel it and at a time that allows the company a reasonable opportunity to act on it.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

