

First Time PPP Borrower		To Cover Employee Payroll ONE OF THE FOLLOWING for 2019 or 2020					To Cover Owner's 'Payroll' if Included 2019 OR 2020				State Quarterly Wage Unemployment Insurance Tax Reporting Form 2019 OR 2020	Health Insurance and Retirement Contributions 2019 OR 2020	In Operations February 15, 2020	Entity Documents
Entity Type	Tax Filing Type	Payroll Processor Record (eg. ProService, Ceridian, Altres, ADP)	IRS Form 941 for 4 QTRS	IRS Form 940	IRS Form 944	IRS Form W3	IRS Form 1040 Schedule C	IRS Form 1099- MISC (detailing nonemployee compensation), invoice, bank statement or book of record	If a Farmer 1040 Schedule F Line 34	IRS Form 1065, Schedule K-1 Box 14a	UC-B6 for 4 QTRS	Provided Evidence via tax return documents ¹ , payroll processor records or documents from health insurance company or retirement administrator	Provide Evidence of Business in operation on February 15, 2020 via Payroll Documents or Bank Statements	Provide Articles of Incorporation, Partnership Agreement or Articles of Organization
C-Corp	1120	X	X	X	X	X					X	X		X
S-Corp	1120S	X	X	X	X	X					X	X		X
Independent Contractor	1040						X				X	X	X	
Limited Liability Company (Single Member)	1040	X	X	X	X	X	X				X	X	X	X
Limited Liability Company	1120S	X	X	X	X	X					X	X		X
Limited Liability Company (Partnership)	1065	X	X	X	X	X			X		X	X		X
Partnership *	1065	X	X	X	X	X			X		X	X		X
Self Employed	1040						X	X			X	X	X	
Sole Proprietor WITH EMPLOYEES	1040	X	X	X	X	X	X				X	X	X	
Sole Proprietor WITHOUT EMPLOYEES	1040						X	X			X	X	X	
501C3 Non Profit organization	N/A	X	X	X	X	X					X	X		X

* Individual partners may NOT submit separate PPP applications as a self-employed individual

Tax Documents for Health Insurance and Retirement	1040	1065	1120	1120S	Non-Profit	Also Acceptable
Employer Contributions for Employee Health Insurance	Sch. C Line 14	Line 19	Line 24	Line 18	990 Part IX Line 9	Records from health insurance provider
Employer Contributions to Employee Retirement Plans	Sch. C Line 19	Line 18	Line 23	Line 17	991 Part IX Line 8	Records from retirement provider